Graduate Diploma of Family Dispute Resolution

Options of study for people seeking to be accredited as a Family Dispute Resolution Practitioner

There are two methods for attaining the Graduate Diploma in Family Dispute Resolution:

1. **Recognition** - demonstration of competence without additional training in an assessment only pathway. Assessed by experienced FDR Practitioners and RTO Assessors (must be completed within 3 months of enrolment).

2. **Mixed Mode Training** - demonstration of competence through online facilitated learning and assessment, PLUS workplace application (a 5 day face to face training intensive) which gathers evidence of your application of knowledge and skills of FDR in real time. Learning is facilitated throughout the program by experienced FDR Practitioners and RTO Assessors. Mixed Mode Training can be completed in 6 months, and must be completed within 12 months.

*Attendance and participation in the face to face training is a compulsory component of the course and students must cover travel and accommodation costs to the capital city in which the training is conducted.*

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### Mixed Mode Training

- Which course would you like to enrol in?
  - Full qualification – 6 core units of competency including 5 Days FtF training*, PLUS 4 elective units of competency
    - $6000
  - 6 core units of competency including compulsory 5 days FtF training*
    - (Successful completion enables application for FDRP accreditation with the Attorney General’s Department)
    - $4200

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### Recognition

- Which course would you like to enrol in?
  - Full qualification – 6 core units
    - PLUS 4 elective units $2500
  - 6 core units of competency $1500

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1 Attainment of the qualification is one aspect of the accreditation process outlined by the Federal Attorney General’s Department for further information click [HERE](#)

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Course Application Form

For people seeking accreditation as a Family Dispute Resolution Practitioner

**Please ensure you return pages 2-10 of this Application Form. Thank you**

Personal details

Last name.................................................................Given name/s .................................................................
Postal address........................................................................................................................................................
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Home phone ...................................... Work phone ...................................... Date of Birth ....../....../......
Email address: ................................................................................................................................................
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Please verify email address: ................................................................................................................................
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FDR Provider Number (if you are registered with the Attorney General’s Department under their provisional accreditation program either as an individual or under the auspice of an organisation’s FDR Provider Number): .....................................................................................................

Application details

Do you have the capacity to meet the time commitment required to participate in the course (approx. 8 to 15 hours per week)?  ☐ Yes  ☐ No

Current Qualifications: (Please attach copies of relevant awards)
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Relevant experience, paid or unpaid; please indicate when and over what time frame:
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Current work and/or study:
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Do you have any specific learning needs that would require additional support by the Course Facilitator? If so, please detail: .............................................................................................................................................................
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Have you accessed, read and understood the Australian Institute of Social Relations Student Handbook (http://www.socialrelations.edu.au/studenthandbook.aspx)? □ Yes □ No

Please attach evidence of qualifications listed above: (photocopies of certificates or tertiary qualifications)

Course Options - Please tick ☑ your choice:

OPTION 1 – Mixed Mode Training
If you do not have prior qualifications or experience in Family Dispute Resolution;

☐ Module 1, 2 and 3 (full qualification) - $6,000
☐ Module 1 and 2 (6 core units of competency)* - $4,200

OPTION 2 – Recognition (Assessment only)
If you have prior qualifications or experience as a Family Dispute Resolution Practitioner;

☐ Full qualification (6 core competencies plus 4 additional competencies) - $2,500
☐ 6 Core Competencies* - $1,500

*Please check you eligibility for this option with the Attorney-General’s Department, click HERE to visit their website.
Course Application Form continued

Acceptance of application

When your application form has been assessed you will receive an e-mail notifying you of your acceptance or whether we require further information.

Payment of Fees

Upon acceptance into the course, a minimum payment of $500 is required to secure and complete your enrolment. Course fees may be paid by instalment.

Payment options are available and are detailed in student handbook (available from http://www.socialrelations.edu.au/studenthandbook.aspx)

Course fees may be paid in advance as long as the amount does not exceed $1,000. Please note course fees are exempt from GST.

The balance of your course fees must be paid for your Testamur or Statement of Attainment to be issued.

Applying for your Unique Student Identifier (USI)

From 1 January 2015 if you are undertaking or continuing nationally recognised training delivered by a registered training organisation you will need to have a Unique Student Identifier (USI). A USI gives you access to your online USI account which is made up of ten numbers and letters. It will look something like this: 3AW88YH9U5.

A USI account will contain all your nationally recognised training records and results from 1 January 2015 onwards.

Please visit http://www.usi.gov.au/Pages/default.aspx to create your USI and record it in the space provided on page 6 of this application form

Further Information

Recognition applications can be submitted at any time.

Contact details - Please complete this form including additional paperwork as requested and post, fax or email to-

Admissions:
Australian Institute of Social Relations
49a Orsmond Street
Hindmarsh SA 5000
Phone: (08) 8245 8100 Fax: (08) 8346 7333 Email: RTO@rasa.org.au

Applicant signature:......................................................... Date:.........................
Payment Plan Establishment Form

CHC80308 Graduate Diploma of Family Dispute Resolution.
This form will be sent to our Finance department who will use it to produce an invoice/payment plan, which will be emailed to you.

Student Name: __________________________________________________________
Commencement Date: _____________________________________________________

☐ Full Qualification: (Module 1, 2, 3 and 4)
Total Enrolment Fee: $6,000
Amount to be invoiced: $5,500 Deposit Paid: $500
- Module 1: FDR Contexts and Standards: $1,375
- Module 2: FDR in Practice: $1,375
- Module 3: Issues of Power in FDR: $1,375
- Module 4: Child Centred Practice in FDR: $1,375

☐ 6 Core Units of Competency (Module 1 and 2)
Total Enrolment Fee: $4,200
Amount to be invoiced: $3,700 Deposit Paid: $500
- Module 1: FDR Contexts and Standards: $1,850
- Module 2: FDR in Practice: $1,850

☐ Full Recognition for Full Qualification
Total Enrolment Fee: $2,500
Amount to be invoiced: $2,000 Deposit Paid: $500

☐ Full Recognition - 6 Core Competencies
Total Enrolment Fee: $1,500
Amount to be invoiced: $1,000 Deposit Paid: $500

Please provide the following contact information:
Postal Address:__________________________________________________________
Email Address:__________________________________________________________
Daytime Contact Phone Number:___________________________________________

DECLARATION:
I understand that failure to make regular payments may mean that I will not be able to continue in the course.
I understand that unless the student enrolment fee is paid in full, I will not be issued a parchment and transcript of results upon completion.

__________________________  ____________________________  __________
Print Name  Sign  Date

Admin Use Only: Scanned to WN: Sent to Finance:
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### Participant Information Form | Nationally Recognised Training

Demographic – Mandatory information for AVETMISS reporting. All of these questions must be answered by the student.

| Unique Student Identifier – please provide your ten digit number | RTO internal student ID |
|----------------------------------------------------------------|--|--------------------------|
|                                                               | Training Contract number (if Applicable) |

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### 1. Residency Details

In which country were you born?

- [ ] Australia
- [ ] Other – Please Specify ____________________

**Resident Type**

- [ ] Australian citizen
- [ ] New Zealand citizen living in South Australia
- [ ] Permanent Australian resident
- [ ] Visa Type – check (Go to 2)

### 2. Visa type (if applicable)

- [ ] Skilled – Regional Sponsored (provisional) Visa, subclass 475 and subclass 495
- [ ] Skilled – Regional Sponsored (provisional) Visa, subclass 487
- [ ] Skilled Nominated or State Territory Sponsored, subclass 489
- [ ] State/Territory Sponsored Business Owner (provisional) Visa, subclass 163
- [ ] State/Territory Sponsored Business Owner (provisional) Visa, subclass 164
- [ ] State/Territory Sponsored Business Owner (provisional) Visa, subclass 165

### 3. Are you currently enrolled in secondary school?

- [ ] No (go to question 4)
- [ ] Yes – if yes, which of the following applies?
  - [ ] School Based Apprenticeship, Training Contract
  - [ ] Training Guarantee for SACE Students
  - [ ] Exemption from attending school

### 4. Highest level of education

- [ ] Bachelor Degree or Higher Degree level
- [ ] Certificate III
- [ ] Advanced Diploma or Associate Degree level
- [ ] Certificate II
- [ ] Diploma
- [ ] Certificate I
- [ ] Certificate IV
- [ ] No post school qualifications
### 5. Are you registered with Centrelink for these allowances?

| ☐ Yes (please tick relevant allowance) | ☐ No (go to question 6) |
| ☐ Newstart Allowance | ☐ Disability Support Pension |
| ☐ Youth Allowance | ☐ Parenting Payment (single) |
| ☐ Age Pension | ☐ Parenting Payment (partnered) |

### 6. Concession – if you have a concession card you must provide a copy

| ☐ Health Care Card | ☐ Veterans Affairs Concession Card |
| ☐ Pensioners Concession Card | ☐ None |

### 7. Please state Centrelink Customer Reference number (CRN)

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### 8. Centrelink or Concession card benefit expiry

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### 9. Prisoner

| ☐ Yes | ☐ No |

### 10. Were you/are you under the Guardianship of the Minister

| ☐ Yes | ☐ No |

### 11. What is your highest COMPLETED school level? *(Tick ONE box only and provide the year you completed)*

- ☐ Year 12 or Equivalent
- ☐ Year 11 or Equivalent
- ☐ Year 10 or Equivalent
- ☐ Year 9 or Equivalent
- ☐ Year 8 or Equivalent
- ☐ Never attended school

**In which YEAR did you complete that school level?** .

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### 12. Your current employment status? *(Tick ONE box only)*

- ☐ Full time employee
- ☐ Employed – unpaid worker in a family business
- ☐ Part time employee
- ☐ Unemployed – seeking full time work
- ☐ Self employed – not employing others
- ☐ Unemployed – seeking part time work
- ☐ Employer
- ☐ Not employed – not seeking employment
13. **Do you speak a language other than English at home?**  
*If more than one language, indicate the one that is spoken most often*

- [ ] No, English only  
- [ ] Yes, other - please specify

14. **How well do you speak English?**

- [ ] Very well  
- [ ] Well  
- [ ] Not well  
- [ ] Not at all

15. **Are you of Aboriginal or Torres Strait Islander origin**

*For persons of both Aboriginal AND Torres Strait Islander origin, mark both boxes ‘Yes’.*

- [ ] No  
- [ ] Yes, Aboriginal  
- [ ] Yes, Torres Strait Islander

16. **Do you consider yourself to have a permanent/significant disability?**

- [ ] Yes  
  *If yes, please indicate the area(s) of disability, impairment or long-term condition.*  
- [ ] No

- [ ] Hearing / Deaf  
- [ ] Physical  
- [ ] Intellectual

- [ ] Learning  
- [ ] Mental Illness  
- [ ] Acquired brain impairment

- [ ] Vision  
- [ ] Medical condition  
- [ ] Other

17. **What is your main study reason?** *(Tick ONE box only)*

- [ ] Get a job  
- [ ] It was a requirement of my job

- [ ] To develop my existing business  
- [ ] I want extra skills for my job

- [ ] To start my own business  
- [ ] To get into another course of study

- [ ] To try for a different career  
- [ ] For personal interest or self development

- [ ] To get a better job or promotion  
- [ ] Other reasons
### Do you have the language, literacy and numeracy skills to undertake this training?

| ☐ Yes | ☐ No | ☐ Unsure |

### I have accessed, read and understood the Australian Institute of Social Relations Student Handbook

| ☐ Yes | ☐ No |

It is essential that you complete all sections of this form, if not this form may be returned to you and will delay your application process.

The Australian institute of Social Relations collects the information on this form for the purpose of auditing participation and the monitoring and reporting of training outcomes for the purpose of fulfilling its obligations as a Registered Training Organisation and as a Skills for All contractor. The information collected will be stored securely and may be accessed by officers of the Department of Further Education, Employment, Science & Technology, the Department of Education, Employment and Workplace Relations, the Australian Skills and Qualifications Authority, the National Centre for Vocational Education Research for the above purposes. The Institute complies with the South Australian Government’s Information Privacy Principles and Skills for All contract clause 28 and 28.5.

### Student Declaration

| Signature: | Date: …………/…………/………… |

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